

**PERRY COUNTY HEALTH DEPARTMENT  
BOARD MEETING  
Wednesday, April 17, 2019**

**PRESENT:**

Linda Quillman, Secretary  
Brice Harsy, President  
Beth Bigham, MD  
Sherry Wertz, RN  
Robert Kelly, Perry Co. Commissioner  
Barbara Stevenson, Administrator

**ABSENT:**

Andrew Forbes, MD  
Lucas Steele, DMD  
Miles Priebe, FNP

Meeting called to order at 6:10 p.m.

Review of minutes from both the October, 2018, and January, 2019, were reviewed (October, 2018, minutes were unavailable at the January, 2019,) meeting.

Mileage (Page 2-Paragraph 1 of January, 2019 minutes). Two requests were considered.....

\*Reimbursement for Krista Mulholland was approved.

\*Reimbursement for Christa McManus was denied due to the fact that she is a contractual employee.

Motion to approve both sets of minutes pending correction of the January, 2019, minutes regarding  
Beth Bigham, MD      2<sup>nd</sup> – Sherry Wertz, RN      All in favor – motion carried

Review of financials presented.....

Administrator, Barbara Stevenson, made note to the board that under February Expenditures.....all items noted 02/06 should be 03/06. This was a results of a claims input error at the County.

**DEPARTMENTAL UPDATE.....**

Home Health – Amber Kellerman, RN, presented and updated on Implementation of QAPI (Quality Assurance and Performance Improvement) program. Board participated in the prioritization of areas that have been earmarked for improvement and monitoring. Board was invited to participate and/or receive e-mail updates regarding this program and its progress.

Also, regarding Home Health.....the department has been experiencing some difficulties in taking referrals requiring PT/OT due to lack of PT providers.

WIC – Review in February went well. Guidelines have changed regarding lead levels and what is considered high; f/u home visit is required if level 5 or above; more \$ have been allotted in the grant to cover this.

Three dental clinics through the SIU Dental School have been scheduled throughout the summer. Immunization review is scheduled for Monday, May 22.

Environmental Health – PCHD had been awarded the Du Quoin State Fair contract for inspection of food vendors. Administrator reports that the outgoing Fair Manager had taken steps to d/c the services of the PCHD stating services not performed. This was an invalid accusation as the PCHD had the paperwork with signatures of the vendors proving that the inspections had been performed. As stated this Fair Manager is being replaced; and the replacement, Josh Gross, has insured that the department will maintain this contract.

Health Education – Classes at the Tamaroa grade school “Draw the Line – Respect the Line” were conducted with the 6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup> graders.

PCHD will be hosting a Narcan training in conjunction with the Egyptian Health Department on May 9, 2019.

Brittney has received her certification as a CPR instructor and is assisting in getting several entities trained. In addition, “Caring and Sharing” thrift store in Pinckneyville has donated \$ to cover the cost of 4 manikans to be utilized in this training.

#### OTHER

Follow-up discussion regarding the need for video surveillance from the January, 2019, meeting, Administrator, Barbara Stevenson, reports that she has priced a system, but does not have all the figures for presentation and approval. All members present were in agreeable to authorizing Barb to move forward with the purchase of a system

Motion – Sherry Wertz, RN      2<sup>nd</sup> – Robert Kelley      All in favor – motion carried

January, 2019, minutes reflect that Marilyn Fisher was making plans for retirement & pending action was expected to be taken regarding approval or denial of a request to contractually work 10 hrs. per week. It is reported that the plan has changed and Marilyn will not be fully retiring. The request now is for her to decrease to a 30 hr. work week. The Administrator does not object to this request at this time due to the anticipated drop in #s and grant \$. The stipulation to this act is that the employee will not work more than 35 hrs. The motion is to approve as stipulated.

Motion – Linda Quillman      2<sup>nd</sup> – Robert Kelley      All in favor – motion carried

Mileage reimbursement request – Barbara Taylor, Administrator for mandatory meeting. This mileage cost will be reimbursed to the PCHD by the state. \$158.92

Motion – Sherry Wertz      2<sup>nd</sup> – Beth Bigham      All in favor – motion carried

\*Administrator provided update on the status of the Perry County Government financial crisis and how it may affect the PCHD. In essence the funds earmarked for payment of insurance claims through the county is being/has been depleted at an exponential rate. PCHD employees could potentially be at risk of no insurance coverage, which would be a breach of the employment contract. In anticipation of this, Barb Stevenson, has spoken with Snedeker Risk Mgmt. It has been proposed that to ensure coverage the PCHD could opt to enter H.O.P.E. (Health Options for Public Entities) Trust. More information will be provided about this option pending the results of the next Perry County Government Board meeting at the county financial report. Should action required on this matter, a non-scheduled, emergency meeting of this board will be called for vote.

Next regularly scheduled meeting of the Perry County Health Department Board of Directors....July 10, 2019.

Motion to adjourn.....


Beth Bigham, MD

2<sup>nd</sup> – Sherry Wertz, RN

All in favor – motion carried

Meeting Adjourned – 7:58 p.m.

Minutes Transcribed 04/18/2019



Linda S. Quillman