PERRY COUNTY HOME HEALTH ADVISORY COMMITTEE AND

**PERRY COUNTY BOARD OF HEALTH**

July 14, 2021

6:00 PM

Present: Barb Stevenson, Brice Harsy, Sherry Wertz, Beth Bigham, Dr Forbes, and Miles Priebe.

Absent: Dr Steele, Bobby Kelly

Call to order at 18:14 by Brice Harsy

### **OLD BUSINESS**

Barb noted that the county has last year’s budget on file, not our current approved budget. This has still not been corrected by the county. All the numbers are correct for revenue and expenditures, just not the percentages.

### Review and approval of Board meeting minutes from April 14th. *Motion to accept by Dr Forbes 2nd by Dr. Bigham. Motion carried.*

### Review of March 2021, April 2021 and May 2021 Balance Sheet, Accounts Receivable, Treasurer Report, Balance Report (2), Income Deposit Detail, Deposit Detail, Quarterly Expenditures. Nothing outside of normal.

Reviewed March 2021, April 2021, and May 2021 Quarterly Report

**Organizational Structure*:*** Barb discussed her proposed plan to make Health Education its own Division with a Manager. She also wants to add a non-union Assistant Administrator position. The Board discussed these requests. Ramifications from a Legal and Union perspective were also discussed. Barb will develop job descriptions for each position, and we will review and vote next meeting.

**Parking Lot**: The lot looks bad. It was recommended that we obtain bids for concrete pads instead of asphalt. We are looking at whether the county could reimburse some costs since much of the damage was related to their vehicles.

**Sidewalk update**: The north sidewalk has been replaced. Cost was ~$3500. Since it was not “attached” to the building it was not covered by our insurance. The Front walk and landing are attached to the building foundation and will cost ~$14,000 to repair. Currently there is just a crack which is not hazardous. Still hoping that the insurance will cover this since it is attached to the foundation of the building.

### **NEW BUSINESS**

**Clinic (WIC/FCM/Immunizations, etc.) update**: We are beginning to open back up for in-person WIC services (still doing some remote)

**Home Health**: Cindy Lacy is managing. They are using the charting program AXXESS using iPad. Costs covered under COVID grants. There is currently only 1 nurse. They have had a vacancy with no applications for over a year and a half. They need to look at their starting wage and determine how competitive it is.

**Environmental Health**: Krista has started backing off COVID and is returning to her Environmental Health duties and Emergency Preparedness duties. She is finishing up grant reporting. There has been an uptick in Food Trucks that need inspected and she is working on mosquito abatement as well.

**Health Education/Sexual Health**: Becky Farrari is doing well. She has obtained training in many areas including DOPP, ITFC and PMP. She has attended online conferences and was certified to collect specimens for STI’s.

**Murphy Wall State Band and Trust Company**: Brice signed the annual “Government Certificate and Term agreement. The balance of the loan is $47,353 and the interest rate is 4.25%

**IDHS FY 21 Financial Reporting Checklist**: Brice signed this as the Board President.

**Tuition Reimbursement Request\*:** Request from Christy Helvey for Tuition Reimbursement to take a 12-month online class-CPC (Medical Billing and Coding) through SIU. The cost would be $2,695 and would be reimbursed after successful completion of the course and exam with a grade of C or better. *Motion to approve made by Dr. Forbes and seconded by Miles Priebe. Motion carried.*

**Contact Tracing Grant update**: The grant expired on 06/30/21 but we were granted a no-cost extension. We kept 5 contact tracers and they were changed to contractual employees.

**Executive Session:** 19:32 – 19:44

Next Meeting October 13, 2021, at 6:00p.m. Tentatively in-person meeting. October meeting will include the budget.

Motion to Adjourned by Dr. Bigham, 2nd by Dr. Forbes.

Meeting adjourned at 20:00.