PERRY COUNTY HOME HEALTH ADVISORY COMMITTEE AND

**PERRY COUNTY BOARD OF HEALTH**

October 13, 2021

6:00 PM

Present: Barb Stevenson, Brice Harsy, Sherry Wertz, Beth Bigham, Dr Forbes,

Absent: Dr Steele, and Miles Priebe.

Call to order at 6:09pm by Brice Harsy

The members of the public, Mary Giacomo, Sarah Shasteen & Bruce Reppert

## **Review of Food Compliance Complaint** There have been ongoing complaints about Sarah (Sweets) Peradotto. This complaint history is outlined in an attachment from [**Krista Mulholland**](https://www.facebook.com/krista.mulholland?__cft__%5b0%5d=AZXnpg06qL8SbtUdS_zlhy0cSfErTJU3pgPrs14VbdxlUd5Tcv8H8180-jDYQBzkULCtTzXQg8xD2crxd5_huZATnMpQFxh2_4At-a7vnu2P6bKk_41Q4pHm4trwYXw6M9su1VV6_QQcVxMWLD2nwpzCSN9dty1SW8ncTa1KE45i3g&__tn__=-UC%2CP-R). There was a lengthy discussion amongst the Board and the public attendees. A letter was read by Sarah Shasteen and that is attached.

Members of the public left after this issue was discussed.

### **OLD BUSINESS**

### Review and approval of Board meeting minutes from July 14th. *Motion to accept by Dr Forbes 2nd by Dr Bigham. All yeas. motion carried.*

### Review of June 2021, July 2021, and August 2021 Balance Sheet, Accounts Receivable, Treasurer Report, Balance Report (2), Income Deposit Detail, Deposit Detail, Quarterly Expenditures. Nothing outside of normal.

Review of June 2021, July 2021, and August 2021 Quarterly Report

Barb noted at the last Board meeting that the county has last year’s budget on file, not our current approved budget. This has still not been corrected by the county. All the numbers are correct for revenue and expenditures, just not the percentages. The County should have this fixed by November 30th, 2021

**Organizational Structure*:*** Barb discussed her proposed plan to add a non-union Assistant Administrator position. The Board reviewed the proposed job description, New Organizational Chart, and the proposed base wage for this position. The Board agreed to a wage of $45,500-$47,320. *Motion to approve made by Sherry Wertz, 2nd by Dr. Forbes. 2 yea’s and 1 abstain. Motion carries*

**Parking Lot**: The lot looks bad. Barb has obtained bids for concrete pads and asphalt. The cost of concrete is >$60,000 and the cost of asphalt is >$100,000. Barb is trying to get expensed covered by the Perry County “American Rescue Fund”

### **NEW BUSINESS**

**HVAC System Replacement** We now have 2 AC units that have gone out. There is a major leak in one. Barb is getting bids from other HVAC companies. The heat is still working. It was discussed to add additional money to the budget for replacement of the downed units.

**Request for reduction of hours for Amy Ginn.** Amy Ginn in (WIC clerk) would like to reduce her hours from 35/wk. to 30/wk. This is still considered full time and benefits would not change. Barb did not see any issues with this, so we agreed to this reduction. It will begin with the new fiscal year (Dec 1) and will be for a period of 1 year. We can then re-evaluate her hours. *Motion made by Dr. Bigham and 2nd by Sherry Wertz. All yeas, motion carried.*

**Clinic (WIC/FCM/Immunizations, etc.) update**: Clinic had a review and there were corrective actions required. These involved charting and coding. There will be a follow-up visit in December.

**Home Health**: Cindy Lacy is managing. She has a patient load of 3-4. Becky Ferrari has been rotating on-call with her (and Barb occasionally). Continue to need more nurses.

**Environmental Health**: Krista has participated in a tabletop exercise at PNKCC. She also has upcoming virtual training.

**Health Education/Sexual Health**: Becky Farrari is doing well. We received additional funding for the Adolescent Health Grant. Becky will be returning to in-school classes in Du Quoin November 8th and Pinckneyville school soon after that.

Sexual Health education is moving back into the schools as well. Mariah Charles is also looking into doing Telehealth visits.

Narcan (nasal spray)has been distributed to municipalities (especially Tamaroa, Willisville and Cutler). It can also be distributed to the public if they attend training.

Diabetes management classes will be ending November 17th.

Illinois Tobacco Free Communities (ITFC) grant is being administered.

**FY 2022 Perry County Health Department Budget** the FY 2022 budget was reviewed and approved with changes. *Motion to approve made by Dr. Forbes, 2nd by Sherry Wertz. All yea’s, motion carries.*

**Covid 19 Employee Vaccination Policy** We currently do not have a “policy” related to Covid vaccine. We have just been following the State and Federal Guidelines. Once CMS comes out with their “final rules” we will need to develop a policy.

**Updates.** There were no updates to report

**Public Comments** There were no additional public comments

**Executive Session:** There was no executive session

Next Meeting January 12, 2022, at 6:00p.m

Motion to Adjourned by Sherry Wertz 2nd by Dr Forbes.

Meeting adjourned at 8:35pm