**Perry County Board of Health**

**Regular Meeting Minutes**

**August 24, 2022 (rescheduled from July 13, 2022)**

The regular meeting of the Perry County (IL) Board of Health was called to order at 6:08 pm, by Lucas Steele, DMD, Vice-chair.

Present: AForbes, MD, MPriebe, BMorgenstern, BBigham, MD, and BStevenson, Admin.

Tammy Rodely was welcomed and seated as a new member of the Board.

Absent: David Searby, Sr. (new/returning member) and Sherry Wertz

There were no minutes from the rescheduled April 20, 2022, meeting to review or approve.

(Regular quarterly meeting, scheduled for April 13, 2022, was postponed due to the threat of severe weather that evening.)

Quarterly Activity Reports (March, April, May 2022)

-Plan to have Bivalent COVID-19 boosters for Fall-stock is ordered. There is currently

high transmission in Perry County, with recent upticks in positive testing at Long-Term

Care facilities.

-Balance Sheets, Budget status were reviewed.

-2021 DQ State Fair Grant was received in June 2021.

Motion to Approve as presented by AForbes, MD

Second by MPriebe. Motion PASSED

OLD BUSINESS

CTS Cybersecurity

PCHD already has the basic cybersecurity package. This relates to an enhanced service.

Cost of such contract would increase ~$500.00/month. County and Insurance considerations are also involved, such as Working from Home (WFH) though at this time 98% of employees are working on-site.

A presentation by CTS was scheduled for the July 13, 2022, mtg-should this be scheduled

for Oct 12, 2022, meeting?

Currently, HD programs are web-based on a Cloud Server. Email is not included but Email is not used for patient exchanges/information. All applications are web-based, not on the local server. Decision TABLED to Oct 12, 2022, Regular meeting.

Update Base Wage

Proposed increase in base wages: $2/hour

Current staffing was discussed and reported

Presently, PCHD staffing is 1 Env Health, 3 nurses in house, Admin and Assistant

Admin, though Asst Admin is now off on post-surgical leave. There are 2 nurses

In Home Health (CLacy, BFerrari-who is currently out…)

PCHD is short 1 LPN, Clinic Staff Nurse, prn Home Health Nurse(s), and

Immunization Nurse.

There has been ongoing recruitment, some hires have departed for other positions.

LPNs can do Health Education, Community Health (Social Worker, Case Manager-does

not have to be an RN and this is done in some counties), Immunizations, Lab.

A current long-time staff is now credentialed for such position (DGalbraith).

Discussion ensued:

There will be a Minimum Wage Adjustment in Illinois in 1/2023.

Concern regarding implications with the current Union Contract(s) was queried. Admin

does not believe this will be a factor-it was stated the Union Contract only affects current

employees for the proposed flat $2/hour raise.

Payout to recently exited employees was $38,111.00.

Some new programs before COVID are not “real active” now…

Motion to increase Base Wage by AForbes, MD

Second by MPriebe. Motion PASSED, with 1 abstention.

Motion to approve flat wage increase $2/hour by AForbes, MD

Second by TRodely. Motion PASSED, with 1 abstention.

NEW BUSINESS

New PCHD President-tabled till October 12, 2022, regular meeting.

Motion by BMorgenstern, Second by BBigham, MD. PASSED

Clinic Update: CMetcalf, RN, resigned-last day was June 3, 2022.

SStutes, RN, Clinic nurse, is also covering immunizations and school vax’s.

AHiggerson, new RN, has been hired. She is a former contact tracer with PCHD.

Home Health: running with 4-5 patients (this department has had up to 24 patients in the past)

2 nurses, CLacy, RN, and BFerrari, RN-who is currently out due to surgery in

early August.

Environmental Health: EBeasley was hired May 2022. He is completing a Bachelors degree and

has the required 9 hours in science. He is training under EHs in Monroe Cty (John)

and Jackson Cty (Bart). LEPH exam. EH covers Food, Septic, Vector, H2O/Wells,

Emergency Preparedness. Approximately 50 food vendors are expected at the DQ

State Fair in 2022.

Health Education/Sexual Health Update: AAgnew was hired for this but has departed. There a 3

Grants due but not yet received-~$100K Adolescent Health, ~$20K Tobacco

BStevenson is doing most of this now as BFerrari has just been released to RTW

a few hours/day.

Ordinance Update: To align with the 1/2022 IL State update, Cottage Food Operations, Home

Kitchens need to be State Certified. This will also have to be approved by the

County Board.

Motion by AForbes, MD, Second by MPriebe. PASSED

Rebecca Ferrari-Mileage reimbursement, part of an Educ grant.

Motion by BBigham, MD, Second by BMorgenstern. PASSED

Public Comment: NONE

Executive Session: NONE

Gutters falling off due to recent heavy rain. No estimates yet. CGoldman has done such work in

the past. Estimates <$20K need only 1 bid.

PCHD is seeking nearby storage for items currently stored off-site. Parking Lot work continues.

Consider changing regular meetings of the PCHD Board to bi-monthly-at least for a while-to allow the new members to become familiar with the operation of the HD and their roles as board members.

Next Regular Meeting will be Wednesday, October 12, 2022, at 6:00PM.

Annual Budget for FY2023 will be presented and discussed.

Motion to Adjourn by AForbes, MD, Second by MPriebe. Motion PASSED.

The August 24, 2022, meeting adjourned at 2032.

Respectfully submitted,

Beth A. Bigham, MD

Acting Secretary